



**EYE MEDICAL CENTER**  
OF FRESNO

1360 E Herndon Ave # 301  
Fresno, CA 93720  
559-486-5000

Date of Appointment \_\_\_\_\_

Doctor \_\_\_\_\_

## New Patient Information

(Please complete in full)

Patient Name (Do not use initials) \_\_\_\_\_  
First Middle Last

If patient is a minor, name of responsible parent \_\_\_\_\_

Home Address \_\_\_\_\_ Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Spouse's Cell Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security Number \_\_\_\_\_ ☐ Married ☐ Single ☐ Divorced ☐ Widowed

Birth Date \_\_\_\_\_ Age \_\_\_\_\_ ☐ Male ☐ Female

### Race

- ☐ Alaskan Native ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American  
☐ Greek ☐ Hawaiian ☐ Hispanic ☐ Hispanic or Latino (All Races) ☐ Indian ☐ More than one race  
☐ Multi-racial ☐ Native American Indian ☐ Native Hawaiian or Other Pacific Islander  
☐ Other Pacific Islander (Not Hawaiian) ☐ Other Race ☐ Pacific Islander ☐ White  
☐ White (Not Hispanic/Latino) ☐ Patient Declines Reporting

Language \_\_\_\_\_

### Ethnicity

- ☐ Hispanic or Latino ☐ Not Hispanic or Latino ☐ Patient Declines Reporting

Responsible Party employed by \_\_\_\_\_ Occupation \_\_\_\_\_

Business Address \_\_\_\_\_ Business Phone \_\_\_\_\_

Email Address (Will only be used for communication between you and us) \_\_\_\_\_

Name of Spouse \_\_\_\_\_ Spouse employed by \_\_\_\_\_

Family Physician \_\_\_\_\_

Relative (other than spouse) \_\_\_\_\_ Phone \_\_\_\_\_

Whom may we thank for referring you to this office? \_\_\_\_\_

**Preferred Pharmacy** \_\_\_\_\_ **Location** \_\_\_\_\_

The above information shall remain confidential unless released by your authorization.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Patient Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Today's Date \_\_\_\_\_

## **REVIEW OF SYSTEMS**

In each area below, if you are not having any difficulties, please check "No." If you are experiencing any of the symptoms listed, **PLEASE CIRCLE THE ONES THAT APPLY**, or add any that may not be listed. If you have any questions, please ask one of our technicians or your doctor.

**Const. (Health in general)**    ☐ No    Lack of energy, unexplained weight gain or weight loss, loss of appetite, fever, night sweats. Other: \_\_\_\_\_

**C-V (Heart and Blood Vessels)**    ☐ No    Irregular heartbeat, chest pains, swelling of feet or legs. Other: \_\_\_\_\_

**Endocrinologic (Glands)**    ☐ No    Intolerance to heat or cold, frequent hunger/urination/thirst. Other: \_\_\_\_\_

**Integ. (Skin, Hair and Breast)**    ☐ No    Persistent rash, itching, new skin lesion, change in existing skin lesion, breast changes. Other: \_\_\_\_\_

**Eyes, Ear, Nose, Mouth, Throat**    ☐ No    Hearing loss, sinus problems, runny nose, ringing in the ears, mouth sores, ear pain, nosebleeds, sore throat. Other: \_\_\_\_\_

**GI (Stomach and Intestines)**    ☐ No    Heartburn, constipation, diarrhea, abdominal pain, difficulty swallowing, nausea, vomiting. Other: \_\_\_\_\_

**Neurologic (Brain and Nerves)**    ☐ No    Frequent headaches, double vision, weakness, dizziness, tremor, episodes of visual loss. Other: \_\_\_\_\_

**MS (Muscles, Bones, Joints)**    ☐ No    Joint pain, aching muscles, shoulder pain, swelling of joints, back pain. Other: \_\_\_\_\_

**Resp. (Lungs and Breathing)**    ☐ No    Shortness of breath, prolonged cough, wheezing, oxygen at home, coughing up blood. Other: \_\_\_\_\_

**GU (Kidney and Bladder)**    ☐ No    Painful urination, frequent urination, urgency, prostate problems, bladder problems. Other: \_\_\_\_\_

**Psychiatric (Mood and Thinking)**    ☐ No    Insomnia, irritability, depression, anxiety. Other: \_\_\_\_\_

**Hematologic (Blood/Lymph)**    ☐ No    Easy bleeding, easy bruising, anemia, leukemia, unexplained swollen areas. Other: \_\_\_\_\_

**Allergic/Immunologic**    ☐ No    Seasonal allergies, itching, frequent infections, exposure to HIV. Other: \_\_\_\_\_

Patient Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

Date \_\_\_\_\_

## MEDICAL HISTORY

|                     | Yes                      | No                       |
|---------------------|--------------------------|--------------------------|
| Arthritis           | <input type="checkbox"/> | <input type="checkbox"/> |
| Diabetes            | <input type="checkbox"/> | <input type="checkbox"/> |
| Cancer              | <input type="checkbox"/> | <input type="checkbox"/> |
| High Blood Pressure | <input type="checkbox"/> | <input type="checkbox"/> |
| Heart Disease       | <input type="checkbox"/> | <input type="checkbox"/> |
| Thyroid             | <input type="checkbox"/> | <input type="checkbox"/> |
| Stroke              | <input type="checkbox"/> | <input type="checkbox"/> |
| Other _____         | <input type="checkbox"/> | <input type="checkbox"/> |
| Other _____         | <input type="checkbox"/> | <input type="checkbox"/> |
| Other _____         | <input type="checkbox"/> | <input type="checkbox"/> |

## SURGICAL HISTORY

**Including Eye Surgery**

| Type of Surgery | Year  |
|-----------------|-------|
| _____           | _____ |
| _____           | _____ |
| _____           | _____ |
| _____           | _____ |
| _____           | _____ |
| _____           | _____ |
| _____           | _____ |
| _____           | _____ |
| _____           | _____ |
| _____           | _____ |

## FAMILY HISTORY

|                      | No                       | Yes                      | If yes, family member |
|----------------------|--------------------------|--------------------------|-----------------------|
| Amblyopia            | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Blindness            | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Cataracts            | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Glaucoma             | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Macular Degeneration | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Retinal Disorders    | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Strabismus           | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |

|                       | No                       | Yes                      | If yes, family member |
|-----------------------|--------------------------|--------------------------|-----------------------|
| High Blood Pressure   | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Diabetes              | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Heart Disease         | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Arthritis             | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Asthma                | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Cancer                | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Respiratory Disease   | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |
| Circulatory Disorders | <input type="checkbox"/> | <input type="checkbox"/> | _____                 |

## SOCIAL HISTORY

### Tobacco Use

Current ☐ Type \_\_\_\_\_ Amt. per day \_\_\_\_\_

Former ☐ Type \_\_\_\_\_ Amt. per day \_\_\_\_\_

Never ☐

Unknown ☐

### Passive Smoke Exposure

Yes ☐

No ☐

### Alcohol Use

Yes ☐ Amt. per day \_\_\_\_\_

No ☐

### Drug Use/Abuse

Yes ☐ Type \_\_\_\_\_

No ☐

Formerly ☐

### Caffeine Use

Yes ☐ Cups per day \_\_\_\_\_

No ☐

Occupation \_\_\_\_\_

Level of Education \_\_\_\_\_

\_\_\_\_\_  
Physician's Signature

Patient Name\_\_\_\_\_

Date of Birth\_\_\_\_\_

CURRENT MEDICATIONS

| Date | Medication | Dose Description |
|------|------------|------------------|
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |
|      |            |                  |

ALLERGIES TO MEDICATIONS

| Date | Medication | Reaction |
|------|------------|----------|
|      |            |          |
|      |            |          |
|      |            |          |
|      |            |          |
|      |            |          |
|      |            |          |
|      |            |          |
|      |            |          |
|      |            |          |
|      |            |          |
|      |            |          |



## Your Personal Health Information The Privacy Policy Acknowledgement of Eye Medical Center

Federal law now requires us to request from you an agreement that we can disclose personal health information, such as your glasses prescription or conditions of your eye or general health, to authorized parties. These may include such entities as your other doctors, pharmacies, optical shops and your insurance carriers. We have a detailed Notice of Privacy Practices available for a more complete description of our policies if you wish to read it.

The Eye Medical Center will not make available any personal health information to any other persons without your specific prior written consent. We will honor any request from you to limit the exchange of information about your health condition if we are able to do so without impairing our ability to provide good medical care. We each retain the right to terminate our professional relationship if we disagree on this policy.

Your signature below indicates that you have read and understand this Privacy Policy.

\_\_\_\_\_  
Patient or Personal Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Personal Representative's Relation to Patient

ABOVE - Patient or Personal Representative Use Only

BELOW - Provider Use Only

### **Documentation of Good Faith Effort**

The patient identified above was given an opportunity to review the Privacy Policy of The Eye Medical Center. A good faith effort has been made to obtain a written acknowledgement from the patient, however acknowledgement has not been obtained because:

- ☐ Patient declined to sign the Privacy Notice Acknowledgement because:

\_\_\_\_\_

- ☐ Patient was unable to sign because:

\_\_\_\_\_

- ☐ There was a medical emergency. Provider will attempt to obtain acknowledgement as soon as practical.

- ☐ Other reason, described below:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date



## Financial Policy

Thank you for choosing the Eye Medical Center as your eye care provider. We are dedicated to providing the best possible care, and regard the understanding of our financial policies as an important element of care and service. If you have any questions, please do not hesitate to discuss them with our business office staff.

### **INSURANCE COVERAGE**

It is your responsibility to provide our office with accurate information for billing your health plan properly at the time of service, including current insurance identification cards, billing address and any other information required by your insurance carrier for payment of the claim. Please be advised that you will be responsible for the full amount of the charges incurred if incomplete or incorrect information is provided.

You are responsible for payment of any deductibles or non-covered benefits. We will submit an insurance claim on your behalf. If your insurance company denies payment, you will be financially responsible for the services provided. Remember that insurance authorizations/referrals for services do **NOT** guarantee benefits or payments. If your insurance fails to pay in full within 60 days, we ask that you contact your carrier with any questions, since at that time any account balance will then become your responsibility.

Insurance co-payments will be collected at the time of service. If we do not participate with your insurance plan or you do not have insurance coverage, you are to provide payment in full at the time of service, or arrange a payment schedule with our Financial Counselor. We gladly accept cash, personal checks and major credit cards.

### **MEDICARE**

We accept assignment on Medicare claims. You are responsible for deductibles, co-pays and non-covered benefits. Medicare and most other carriers will **not cover the Refraction portion of the examination.** (This portion of the examination determines whether your vision can be improved with glasses and is necessary to dispense glasses.) **Therefore, we want you to be aware that there is a \$40 charge for this refraction service due at the time of service.**

### **REFUNDS**

Please note that all product sales are final. Refunds for cancellation of services or overpayments will be reimbursed on a monthly basis (30-days). Payments made by credit card will be refunded back on the same credit card, some restrictions do apply. Cash and check refunds will be distributed by mail to the address we have in our system, in the form of a check. It is your responsibility to provide our office with the most up to date address. For all address changes, please request a form from our front desk.

### **NO SHOW FEE**

Eye Medical Center is dedicated to providing the best optical services to all of our patients. We require that you notify the office of any changes to your appointment as soon as possible. There will be a \$50.00 fee for any missed appointments if the office is not provided with the cancellation notice 24 hours in advance of the scheduled appointment. EMC also considers late arrivals, exceeding 15 minutes, without communication to the office, as a missed appointment. This fee will be charged directly to you and is **NOT COVERED** by insurance. All no show fees must be paid prior to scheduling any new appointments.

**Forms Completion Policy**

From time to time, you may have forms that need to be completed for various reasons. Completing paperwork for schools, camps, the Family Medical Leave Act (FMLA) claims, long-term care, life insurance, disability claims or other purposes goes beyond routine medical care. Unfortunately, it is not a covered benefit with your insurance plan. Since all forms require our signature, we are personally responsible for the accuracy of the information provided. Filling out forms thus requires careful consideration and considerable amount of time.

Therefore, it is our policy to charge for the completion of any form at the cost of \$25.

Normal processing time to complete a form is 5-7 business days.

**CREDIT CARD SURCHARGE**

All credit and debit card transactions will be subject to a 3% surcharge. This fee is not greater than the total cost of accepting these transactions. This surcharge fee does not apply to cash, check, or money order transactions.

**NOTICE OF SIGNIFICANT BENEFICIAL INTEREST**

We are providing this notice to inform you that your doctor may have a significant beneficial interest in **The Eye Medical Center of Fresno, Inc., The EyeWear Center at The California Eye Institute, Our physician owners in The Eye Medical Center of Fresno, Inc. and The EyeWear Center at The California Eye Institute**, California Business and Professionals Code Section 654.2, requires your physician to notify you when your physician has a 'significant beneficial interest,' as the term is defined under Section 654.2 in any organization to which your physician refers you for services. The owners at Fresno Surgical hospital and Summit Surgical are: George A. Bertolucci, M.D., Maziar Bidar, M.D., Mehdi Ghajar, M.D., Neesurg Mehta, M.D., Richard N. Mendoza M.D., Dan C. Prescott, M.D., Carolyn Sakauye, M.D., Laura Teasley, M.D., Sumeer Thinda, M.D.

Please be advised that you may choose any organization for the purpose of obtaining services ordered or requested by your doctor. The following addresses are provided for the filing of any complaints relevant to this notice or the services provided: Medical Board of California, 2005 Evergreen Street, Suite 1200, Sacramento, CA 95815; Osteopathic Medical Board of California, 1300 National Drive, Suite 150, Sacramento, CA 95834.

**ROUTINE AND MEDICAL EYE EXAMINATIONS**

Our office participates with certain vision plans for "routine eye exams." A routine eye exam is, by definition, a "regular check-up" for someone with no eye problems. If the doctor detects any medical condition, (dry eyes, floaters, etc.) the examination becomes a medical eye examination and may be submitted to your medical insurance carrier. Our office cannot change a procedure/diagnosis code solely for the purpose of securing reimbursement from your insurance carrier. Please note that some insurance plans consider a routine eye exam to be a non-covered service. I have read the above policy and agree to comply with its provisions. I acknowledge that I am responsible to understand my insurance benefits and that I am responsible for payment of all medical services rendered. I understand that if I am covered by an insurance plan, Eye Medical Center of Fresno, Inc. may bill my insurance plan as a convenience to me, but that I am responsible for such charges until they are paid in full.

Assignment and Release: I hereby authorize my insurance benefits to be paid directly to Eye Medical Center of Fresno, Inc. and that I am financially responsible for services that my insurance company considers to be non-covered. I authorize Eye Medical Center of Fresno, Inc. to release any information required to process my claim.

---

Patient Name (print)

---

Signature of Patient (or Responsible Party if a Minor)

---

Date

Rev. 12/2023